

Keystone Nationals

Board of Directors Meeting Minutes

November 27, 2023

OPENING

The meeting was called to order at 7:13pm EST.

PRESENT

Board members: Creed Stammel, Mike Taylor, Kat Dinsmore, Brad Perva, Shawn Villarreal

Parent attendees: Chris Fitting, Dave Dagle, Bob Smeigh (all from 11u Coach Canfield's team)

FACILITY

Discussion was held about the equipment at the facility in regards to a full facility reset needing to be completed. Brad Perva to take the lead on working with Creed and making sure all equipment is back in the area it came from, the pitching lanes are set properly and a list is made to hang at the facility so everyone knows where equipment goes. There has been feedback from coaches that other teams are not cleaning up the areas or are moving buckets of balls around. Kat will send the coaches & admins an email reminder to please not move equipment around and to please clean up after themselves.

After the reset is complete Brad will paint lines in each space to designate home plate to pitching mound distances so teams have an accurate measurement to practice from.

Kat will work with Brad on additional signage needed for the facility. Two L-Screens were purchased for the facility to better utilize some of the spaces. Kat cleaned out the lost and found and donated the items that had been in the facility for months.

Discussion was held surrounding the need for additional help and volunteers to help upkeep the facility. A survey was sent to all families last year asking for help on a variety of committees & projects with zero volunteer responses received.

Brad and Kat will work on signage to better explain where additional paper supplies and soap can be found to make it as easy as possible for parents who are able to jump in to help.

Discussion was held with parent feedback on communication needs of the organization to include more emails from the board, board members attending team practices to introduce ourselves & more communication to coaches. Kat asked for any feedback on the current Coach & Admin Handbook or recommendations on how to share more communication effectively.

NON-PROFIT STATUS + SMALL GAMES OF CHANCE

Discussion was held about the need to create a 501(c)3 designation for the organization on it's own to get out from being under AAU. Dave Dagle shared information and thoughts on the process, timing and cost. Dave will take the lead on beginning the process of getting the organization set up as an independent 501(c)3.

Dave will also take the lead on filing for a small games of chance license for the organization using the designation letter Kat was provided by AAU. Once that is complete, Kat will share the information with all teams and admins.

Discussion was also held about insurance needs in the future for tournaments, players and practice space once out of AAU.

Discussion was held on the need to re-write the organization's bylaws. Dave and Chris suggested narrowing the bylaws down to only legally necessary information and creating an additional policies and procedures documents to accompany the bylaws. Dave will look at the bylaws and will send a recommendation to the board on updated needed as well as guide the board through the update process.

TRAINERS

Kat shared an update from the four trainers working out of the facility. All report having plenty of space to work out of and that the partnership has worked well for them so far. Tony Dinsmore will continue to be the point person for eSoft issues and trainers inputting availability. Mike Taylor will continue to receive reports from Tony to pay each instructor based on space usage and rental fee.

Kat shared that additional volunteer help is needed to manage solo rentals. An admin profile will need to be built out by both Brivo and eSoft to accommodate the extra help and should be complete in January, based on Kat's discussions with both platforms. Points persons for both Brivo & eSoft will not change or be effected by the additional volunteer.

FINANCIAL UPDATE / FUNDRAISING

Mike Taylor shared that the '23 - '24 budget is on track as projected. Discussion was held about fundraising options to include chicken BBQ, flower sales, raffles, basket giveaways, golf outings and clinics. Shawn will work with Bob, Dave, and Chris on their ideas for upcoming fundraisers to present the board options with information. Volunteers are needed for all efforts. Discussion surrounding a golf outing as a great way to raise a large amount of money at one time was held. Different date options, number of volunteers needed, potential hosts and marketing were shared. Additional discussions about the benefits of a small games of chance license to raise additional funds for the facility were had.

Kat shared an update that the cornhole fundraiser for 12U White and the organization is on track as planned. Only one team was impacted by the space usage, they were accommodate with a different time for practice that day. Shawn will be attending the event and will be an on-site point person for any issues that may pop up. Creed will confirm the Brivo door codes will allow proper access to the event.

Shawn asked that beginning in January a list is sent to all families in the organization again with specific volunteer needs for projects and committees. Discussion was held on filling the president and vice president positions on the Executive Committee. Whole board to compile a list of help needed to be shared with families in January.

TEAM EVENT

Kat shared a request to the board from 10u Coach Calzada's team to do a team sleepover at the facility on January 5th, 2023.

A motion was made by Mike, seconded by Creed, to allow Coach Calzada's team the additional space usage at the facility for no cost. The team will have full access to the facility overnight with all others outside the Executive Board for the Organization locked out to ensure player safety. The motion carried unanimously.

Mike will contact Hampden Township police so they're aware of the unusual facility usage expected that night. Kat will communicate the facility closure from 9pm January 5th through 8am on January 6th. Creed will lock all door codes from being able to access the facility during that time frame. Kat will work with the team to make

sure they know where everything is, remove their trash, and will be the point of contact during the event for the team.

FACILITY DOORS

Discussion was held about the security of the facility and need to keep the doors locked at all times to keep critters out, utility costs as low as possible, to secure the facility for player safety and to prevent un-wanted access by the general public. Kat will send a reminder to all coaches, admins and families asking that the door not be propped and all to use their team door code for access. Discussion was held on who has physical keys to the building as well as the management of door codes through Brivo.

COLLEGE MEMBERSHIP

A discussion was held about the college membership over the winter. Several interested past players & college students have reached out not wanting to pay \$500 for a full year membership knowing they only need it for a few weeks this winter. A motion was made by Mike, seconded by Creed, to create a College Membership at \$175/two months. The membership will be valid Monday - Friday, 5am - 3:30p and 9:30p - 11:30p. The motion carried unanimously. Kat will work with Tony Dinsmore to have the membership created in eSoft & to add it to our website.

AAU

Kat shared an update on the insurance registration of players, Board Members, practices and tournaments through AAU that this year was very difficult and had several delays due to a hurricane closing the AAU offices, AAU's servers crashing, delayed responses from AAU on help tickets, and new processes in place with AAU that were not communicated to organizations. Shawn is also on the emails with AAU and had to register himself as an organization principal, alongside Kat. Kat and Shawn discussed the issues faced and a desire to continue to look for other insurance options for next year and moving forward. Kat shared an update that costs through AAU rose greater than 30% over last year with fee increases that were not shared until August 1, 2023.

REGISTRATION UPDATE

Creed & Mike shared an update on status of payments for payment plans of registration. Creed & Mike will continue to work to collect all outstanding balances owed. Discussion was held on enlisting coaches & team admins to contact outstanding parents to help get this taken care of. In January after the holidays, a list of unpaid players will be created. At that time, it will be determined how the organization can get this taken care of as quickly as possible to ensure this does not drag into spring season.

TABLED TOPICS

The board acknowledged that after January decisions about next year's insurance, summer memberships and team fees / organization budget need to be started. Sarge's contract needs to be looked at to see if there are any changes either side would like. Creed will take the lead on the conversation with Sarge and will report back after January.

COACHES MEETING

Kat shared potential dates for a mandatory coaches meeting. The board as well as all head and assistant coaches will be asked to attend a meeting at the facility to prepare for the spring & summer season, share updates, and hold any discussions needed. Kat shared feedback that getting all coaches or teams to be represented in attendance last year was difficult with wrestling, basketball, winter leagues & other obligations of the coaches. Notes will be taken at the meeting and shared with all missing coaches after the meeting.

The meeting adjourned at 9:55pm EST.

Next meeting TBD.

Meeting minutes presented by Kat Dinsmore.

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